



## MWANI QATAR

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The document provides the procedure for obtaining permit (Operational Permit) for Waste Collection and Transportation Services Provider at Ports managed by and under the jurisdiction of Mwani Qatar (including the port area and the areas defined within the port limits).

## PROCESS

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- 1) For organizational and administrative purposes Waste Collection and Transportation Services Provider activities are not permitted at ports managed by Mwani Qatar except after obtaining a permit (Operational Permit) from Mwani Qatar for practicing required activity.
- 2) Waste Collection and Transportation Services Provider shall apply to the Mwani Qatar to obtain permit for practicing the activities which the application should include:
  - A. Valid License issued by the Ministry of Transport and Communications, Ministry of Municipality and Environment, and/or other National Authority (Qatari National, state, or government agency) to practice the activities of Waste Collection and Transportation Services Provider
  - B. Classification / Category / Type of the waste authorized to handle
  - C. Name of company, its type, share capital and trade mark, if any
  - D. The principal office and address of the company
  - E. The name of the person authorized to manage the company and the name of the managing director.
- 3) The competent body at the Mwani Qatar shall review the application to obtain permit for practicing activities, verify the information therein and attached documents then issue a resolution on approval or rejection of the permit to practice activities at Ports/Port Area managed by Mwani Qatar. Rejection should specify reasons.
- 4) Permit to practice activities shall be valid for one Gregorian year from the date of issuance renewable annually against fees as per tariff of the Qatar Ports (Permits and License Charges).
- 5) Application for renewal shall be submitted to the competent body at Mwani Qatar at least Forty-Five days prior to the expiry date of that permit together with the fees fixed for renewal and supporting documents. Renewals for a practicing permit are subject to the same conditions provided within the permit. Company may not practice Waste Collection and Transportation Services Provider activities at Ports managed by Mwani Qatar once permit is expired and not renewed in the fixed time. In case of violations, fines and penalties set forth in case of offences at the Mwani Qatar shall be applied.
- 6) General
  - a. All Waste Collection and Transportation operations should be carefully planned and executed in accordance with MARPOL Port Regulations, and/or ordinances enacted or issued by Harbour Master and HSSE Department.
  - b. All Waste Collection and Transportation operations shall ensure that the disposal of the waste products is effected in compliance with the international and regional conventions and State laws.
  - c. The Waste Collection and Transportation Services Provider shall, in respect of their capacity and diversity, be capable of receiving the types and quantities of ship-generated waste from ships normally using the ports.
  - d. A waste disposal receipt shall be issued to the Vessel



- e. Waste Collection and Transportation Services provider shall maintain the cleanliness of the port and jetties and remove all waste caused by the waste transfer operation.
  - f. Provide list of prices of services to the competent body at Mwani Qatar.
  - g. Equip his labors who work in the port with all safety and protection equipment (PPE).
  - h. Bear responsibility for the safety and conduct of his workers while carrying out their duties inside the ports.
  - i. Bear full responsibility towards any damage or spoil caused to the facilities of the port resulting from commission or omission by his workers.
- 7) Mwani Qatar has the right to suspend or cancel the permit of the Waste Collection and Transportation Services Provider in ports belonging to it in the following cases:
1. In case of contravening any provision of the Qatari laws or the Regulations of Mwani Qatar
  2. In case the Waste Collection and Transportation Services Provider does not carry out his duties and responsibilities that are required from him towards his authorizer or towards the Mwani Qatar and the operator of the port.
  3. Repeating commission of offence provides against monthly rent value suitable office for every agent at the port administrative area to enable agent to carry out activities and duties properly.

#### **APPLICATION FORM**

Fill-up application form MQ-F-0903-1



مواني قطر  
MWANI QATAR

## PERMIT (OPERATIONAL LICENSE) WASTE COLLECTION & TRANSPORTATION SERVICES PROVIDER APPLICATION FORM

Company: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_  
dd mm yyyy

Attn. of: Mwani Qatar

As per Mwani Qatar Condition and Procedures for Permitting the Operation of Waste Collection & Transportation Services Provider at Ports managed by Mwani Qatar. We submit this application and supporting documentation for registration.

### Submitted documents:

1.	I. Valid License issued by the Ministry of Commerce & Industry. II. Ministry of Municipality and Environment. III. Other Governing National Authority.	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
2.	Classification / Category / Type of the waste authorized to handle.	<input type="checkbox"/>
3.	Name of company, its type, share capital and trade mark, if any.	<input type="checkbox"/>
4.	The principal office and address of the company.	<input type="checkbox"/>
5.	The name of the authorized person and the name of the managing director.	<input type="checkbox"/>
6.	Number of workers in the company, their nationalities, qualifications and experiences	<input type="checkbox"/>

We undertake to ensure the validity and availability of all mentioned and documentation above. In the event of any expiry and/or cancellation of licenses and documentation, to duly inform Mwani Qatar.

The permit is authorized relative to the validity of Ministry of Commerce and Industry.

\_\_\_\_\_  
**Company Stamp**

\_\_\_\_\_  
**Authorized Signature**

**Name:** \_\_\_\_\_

**Delegation:** \_\_\_\_\_

Soft copy to send via e-mail to [dp@mwani.com.qa](mailto:dp@mwani.com.qa) and hardcopy to Mwani Qatar Head office.